

Minutes of the Meeting
State Board for Landscape Architecture
1411 Broadway; Regents' Room
New York, NY 10018

Present: Stacy Paetzel, Chair
Adrienne Weremchuk, Vice Chair
Christine Colley
Andrew Lavallee
Kimberly Lorenz
Christopher Nolan

Absent: Valerie Aymer
Nate Harris

Staff: Robert Lopez, Executive Secretary
Marci McKenna, Assistant in Professional
Education

Guests: Dennis Spillane, Executive Director, OPD (PT)
Vella Chan (PT)

April 19, 2023

OPEN SESSION

1. Election of Chair and Vice Chair:

Motion: Lorenz/Nolan: That Member Paetzel be elected as Board Chair. PASSED UNANIMOUSLY.

Motion: Lavallee/Paetzel: That Member Weremchuk be elected as Vice Chair. PASSED UNANIMOUSLY.

2. The Executive Secretary introduced and welcomed new Board member Christopher Nolan. Current Board members and staff introduced themselves to Member Nolan.

3. Motion: Weremchuk/Lavallee: That the minutes of the August 17, 2022 State Board meeting be approved as written. PASSED UNANIMOUSLY.

4. **Board Chair Report:** No report.

5. **Board Office Report:** The Executive Secretary gave the Board office report. Of note is that the number of landscape architect in New York has surpassed 1,500 for the first time. The Executive Secretary also gave a demonstration of the new OP website redesign to the Board. A spreadsheet incorporating disciplinary cases from 1994 to present was included in the Board package to provide a historical reference and added context for members involved in cases.

6. **Old Business:**

2022 CLARB Annual Meeting Summary: The Executive Secretary provided a summary of key takeaways from this meeting in the Board package. He noted that the keynote speaker, James Hayter, president of the International Federation of Landscape Architects, stated that the profession is 10% of the size that it could be. CLARB, as a member of the Interorganizational Council on Regulation (ICOR), is involved in an examination of practice overlap between design professions. CLARB recently completed a Job Task Analysis, which forms the basis for LARE items. The Board discussed the

importance of the survey instrument capturing reliable and valid data as the results have an impact on education and experience as well as the exam.

OPD Conversation: Dennis Spillane, the Executive Director of the Office of Professional Discipline (OPD), Board members, Extended Member Chan, and Board Office staff introduced themselves. Mr. Spillane explained OPD's role in enforcement, outlined the process followed when a complaint is received, and identified the role of Board members at pertinent stages. He explained a Board member's role in moral character screenings, restoration hearings, and direct referrals. The Board thanked Mr. Spillane for his great presentation.

Continuing Education Update: NYSCLA is still working on legislative language to modernize the CE requirement for landscape architects.

Board Member Search: The Board has a full roster of members except for a public member; the Executive Secretary continues to welcome referrals for that position as well as for a member to eventually replace Member Colley, whose term will be up in June 2024.

7. **New Business:**

LARE Transition: CLARB will introduce a new four-division LARE version in December 2023; the last administration of the current exam will be in August 2023. Candidates are being given three opportunities to pass the LARE in its current state: in December 2022, April 2023, and August 2023.

CLARB/ASLA Licensure Summit Summary – March 2023: The Executive Secretary included a memo regarding items discussed at this meeting in the Board package; among other items, they included increased regulatory activity in the US and updates to CLARB's Uniform Standards initiative.

2023 CLARB Annual Meeting: Chair Paetzel will not attend the CLARB Annual Meeting. After discussion, Vice Chair Weremchuk volunteered to attend as the delegate from New York, provided that travel approval is received from the State of New York.

Motion: Colley/Paetzel: That Vice Chair Weremchuk be New York's delegate for this meeting.
PASSED UNANIMOUSLY.

CLARB Regional Meeting – Today at 3:00 PM: The Executive Secretary will attend this meeting virtually but asked if any Board members could also do so; Vice Chair Weremchuk stated that she can and will attend.

8. **Motion:** Paetzel/Weremchuk: That the Board enter Executive Session. PASSED UNANIMOUSLY.

9. **Motion:** Colley/Nolan moved to adjourn. PASSED UNANIMOUSLY.

Next meeting Wednesday, August 16, 2023; in NYC

Respectfully submitted,

Robert Lopez, RA
Executive Secretary

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April 19, 2023

EXECUTIVE SESSION

1. Motion: Weremchuk/Lavallee: That the minutes of the August 17, 2022 State Board meeting be approved as written. PASSED UNANIMOUSLY.
2. The Board reviewed a disciplinary case.
3. Motion: Colley/Nolan moved to adjourn. PASSED UNANIMOUSLY.

Respectfully submitted,

Robert Lopez, RA
Executive Secretary