

## Attachment 6

### Expanded In-Home Services for the Elderly Program (EISEP) 6654.16(ab)

#### Training Requirements

(ab) A designated case manager or case management supervisor or staff responsible for conducting assessments and/or reassessments, developing care plans, authorizing services, or terminating or discharging clients from the program shall, at the time of assuming such responsibilities:

(1) meet the following educational, professional and/or experiential requirements:

(i) be graduated from a regionally accredited college or university, or a New York State registered four-year college or university, with a bachelor's degree and, to be a case management supervisor, have two additional years of related experience; or

(ii) be a registered nurse with one year of satisfactory full-time paid experience in that profession and, to be a case management supervisor, have two additional years of related experience; or

(iii) possess the full-time equivalent of four years and, to be a case management supervisor, have two additional years of satisfactory experience:

(a) in social casework;

(b) in social work in a community or social action program;

(c) teaching in an accredited school; or

(d) as a community services worker or case aide in a human services agency;

(iv) possess a satisfactory equivalent combination of the foregoing training and experience; or

(v) until January 14, 2000, in the case of staff responsible for conducting assessments and/or reassessments, have been employed for a period of at least one year by an aging services agency to conduct client assessments. Nothing herein, however, is intended to change the qualifications of a designated case manager or case manager supervisor who carries out the responsibilities specified elsewhere in this section;

(2) participate in any training required by the office and receive an orientation by the area agency regarding local program administration, management, policies and procedures; client rights; and the program's service area in terms of the characteristics of the community and the service delivery system;

(3) participate in at least 16 hours of locally arranged in-service training per program year; and

(4) have or be a designated case management supervisor.